

Donation Policy

The library accepts donations of recent books, recorded books on CD, and Blu Ray/DVDs. Donations should be clean and in good condition. We do not accept donations of old magazines, textbooks, cassette or VCR tapes, or encyclopedias.

The library will accept donations other than books, however their use or display will be determined by the librarian.

Donations are accepted without condition, and immediately become the property of the library. They cannot be returned. Not all donations will be added to the collection or displayed. The same criteria for inclusion in the library's collection apply to gifts as to purchased materials. The rest will be sold in our annual book sale or recycled. Donations added to the collection may be subsequently withdrawn when they are worn or when their content is no longer current.

Please do not bring more items than you can carry into the library.

If you need a receipt for tax purposes, the library will provide one. We cannot, however, assign a dollar value to your donation.

The Carbondale City Library reserves the privilege of using cash donations in a manner that will best serve the operation of the library and its service to patrons. If cash donations are made with requests for specific materials to be purchased, the **Materials Selection and Collection Development Policy** shall apply.